How will new staff orientation make a difference for me?

We believe that when you are supported and connected to colleagues, campus, and our organizational vision you will be empowered to contribute to the CCE system, bringing innovation and energy. The new staff orientation (NSO) experience – which includes professional development geared towards your first two years of working with us – is critical. NSO – online and in person - are designed to help you succeed. Taking advantage of these opportunities is up to you.

When you participate in New Staff Orientation, you will better understand the CCE organization, gain necessary skills and knowledge and build sustaining relationships with colleagues and campus staff.

What are common steps to new staff orientation?

1. Work with your supervisor, association HR contact, or HR Lead to complete all necessary new hire documentation including benefit enrollment.
2. Activate your NetID and receive an introduction to CCE’s Information Technology resources.
3. Install VPN on all of your devices. (You will need this to access staff site if out of your office – *important to do this).
4. Review screencasts below to keep you compliant with NetID use:
5. Register for and complete the online new staff orientation. Schedule your time to get through the online orientation and other opportunities – consistently making time for professional development.
6. Meet with other CCE Staff to begin to develop mentoring relationships.
7. Register for appropriate face to face orientation opportunities for new staff.

Which on campus training should I attend and when?

Visit the New Staff Orientation on Campus web page for upcoming events and clarification. These orientation events are offered once a year – the 2 day event is offered for staff whose position title relates to program delivery or operation and the 3 day event is intended for staff who are in program leadership and development roles.
What other professional development opportunities can I expect?

While the online and on campus orientations will get you started, follow up professional
development is offered regularly. Work with your supervisor to plan on-going learning
opportunities to build your skills and knowledge. Read the weekly Extension Insider
news that comes by e-mail for a listing of staff offerings. Professional Development
resources are also available on the Organization Development staff site.

Where will I park when I come to campus?

- Parking Map
- Parkmobile: Park in any parkmobile lot. Download the Parkmobile app, create an online account, and use a
  credit card to start your session once you are on campus. You may also pay-by-cell.
- Stop at parking and information booth: to purchase a parking permit. For additional information, contact
  the Office of Visitor Relations at 607.254.4636 (INFO) Monday through Friday. Find the booth closest to your
  event on campus:
  165 Hoy Road, Ithaca, NY
  360 Tower Road, Ithaca, NY
  311 Campus Road, Ithaca, NY
- Public Transit: TCAT public transit bus routes run throughout campus and are available for $1.50 per ride,
  cash only.
  Allow plenty of time for parking and ask for advice from a colleague before you visit.

How do I get to know people on campus?

Cooperative Extension is built on a foundation of connecting research and practice with the needs of people
and communities to enrich and enlighten work, communities, and lives.
Opportunities for enhancing Campus/County Connections:
- Program Work Team Involvement
- eXtension Communities of Practice (like a national PWT) - must be logged in to eXtension to see or joint
  CoPs.
- Funded Research and Extension Projects (search by department or Plan of Work area)
- Program for Research on Youth Development and Engagement (PRYDE)
- Research Navigator Collaboration with CHE research projects - interested in becoming Research Navigator?
  Contact Marie Cope
- Search Cornell Faculty/Staff/Programs - click on search icon at the top of the page

How do I explain Cooperative Extension?

This might seem like a simple question, but we realize that this is a complex
organization. Cornell Cooperative Extension (CCE) is a non-formal educa-
tional program designed to help people use research-based knowledge to
improve their lives. CCE is part of the land grant extension system. There are
local Cooperative Extension offices in most counties across New York State.

As a new employee in CCE, you are a key part of Cornell University's outreach
and community engagement efforts. You are now part of an impressive team
of Extension professionals - both on campus and off--who work passionately
to carry out CCE's mission (check out the Extension Workers Creed) in New
York State and the Land Grant Mission nationally. CCE values collaboration,
community engagement, credibility, partnerships, and volunteerism (see the
CCE Strategic Plan Values Statements).